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सत्यमेव जयते

अखिल भारतीय तकनीकी शिक्षा परिषद्

(भारत सरकार का एक सांविधिक निकाय)  
(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-110070

**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**  
(A Statutory Body of the Govt. of India)  
(Ministry of Human Resource Development, Govt. of India)  
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070

F.No. AICTE/P&AP/Misc/2020

13.03.2020

**CIRCULAR**  
**(Advisory for Institutions and Colleges – COVID19)**

With reference to the advisory regarding the Novel Coronavirus (COVID-19) all the institutions/colleges are requested to take necessary precautions and follow the advisory given below to help in prevention/reduction of the transmission of the virus.

- Avoid large gatherings on campus.
- Any student/staff with travel history to any COVID-19 affected country or in contact with such persons in last 28 days, should be monitored and home quarantined for 14 days.
- Faculty should be alert towards any student with signs and symptoms i.e. fever, cough and difficulty in breathing, and should immediately have the student tested.
- Till advised by the treating doctor the student/faculty should not join the institute.
- Faculty and students should also be advised about simple public health measures of hand and respiratory hygiene.

**Hand Hygiene:** Wash hands frequently and thoroughly with soap & water or use alcohol based hand sanitizer, even when the hands are visibly clean.

**Respiratory Hygiene:**

1. Everyone should cover their mouth with a tissue/handkerchief (or their sleeve if there are no tissues available) when they cough or sneeze and wash their hands afterwards.
  2. Do not touch your eyes, nose and mouth.
  3. Everyone should throw away used tissues in a bin and wash their hands after contact with coughing / sneezing.
- Frequently touched surfaces- door knobs, switches, desktops, hand railings etc. should be disinfected.
  - Provide alcohol based hand cleaners / sanitizers in frequented spots of the institute / college.
  - Ensure availability of soap and water in rest rooms at all times.
  - Foot operated pedal bins lined with plastic bag should be provided in each classroom & rest room.
  - In hostels, health status of students as well as the other ancillary staff should be monitored on regular basis. In case, there are suspected cases, the authorized local medical authority should be called for examination.
  - Anybody with signs & symptoms (cough, fever or difficulty in breathing) should call State / UT helpline number or Ministry of Health & Family Welfare's 24x7 helpline at 011-23978046 or visit public health facility with a mask or mouth covered.

With regards,

**(Prof. Dileep Malkhede)**  
**Adviser – I**  
**Policy & Academic Planning Bureau**